

**Fire Marshal:**  
Roger Esparza

**Office:** (915) 851-0304  
**Fax:** (915) 851-9000

**Administrative Assistant:**  
Jennifer Phillips  
jphillips@epcountyesd2.org

**Deputy Fire Marshals:**  
Joe Saucedo  
Juan Medina



## EL PASO COUNTY E.S.D. #2 -- FIRE MARSHAL'S OFFICE

### Flammable/Combustible Liquid Tank Plan Submittal Requirements

Flammable/Combustible Liquid Tanks, above or below ground, installed within El Paso County ESD #2 territory shall meet all the requirements of the 2015 International Fire Code, local amendments, as well as all applicable NFPA Standards. All final systems testing and inspections will be witnessed by the El Paso County ESD #2 Fire Marshal's Office. The following is a check list of information that should be used as an aid and is not intended to cover every code requirement.

- Permit Application
- Current copy of license issued by The State of Texas Fire Marshal (1 copy)
- System Designer
- Contractor/Company
- Installers
- Submittal Packet (1 copy)
- System Design Description
- Manufacturer's Product Information Sheets of Listed Devices
- Specifications for piping
- List of materials
- 1/8" Scaled Plans (3 copies)
- Legend
- North Arrow
- Site Plan with accurate dimensions
- Distances from property lines and all adjacent structures on and off site
- Location of emergency shut off

\_\_\_ Location of fire extinguisher

\_\_\_ System Designers Stamp with Wet Signature

\_\_\_ Modification Permit

\_\_\_ Permit Application

\_\_\_ Copy of Licenses

\_\_\_ Plans 1/8" scale, 2 copies, stamped and wet signed

\_\_\_ Legend showing existing, relocated or additional devices

\_\_\_ Cut sheets for each new device or piece of equipment

#### Required Inspections

\_\_\_ Emergency Shut Off

\_\_\_ Low Pressure Hydro

\_\_\_ Underground Visual

#### Tank Removal

\_\_\_ Copy of License

\_\_\_ Scope of Work

\_\_\_ Dry Ice Tanks

\_\_\_ Inspector onsite during pull

Plans review process may take up to 10 working days. Incomplete plans may require that the plans be resubmitted. System acceptance inspections are required and should be called in at least 24 hours prior to requested inspection times. A re-inspection fee of \$71.00 per hour will be assessed on systems that are not in complete compliance with all applicable codes. All devices will be tested in an approved manner.

**INSTALLATION/MODIFICATION PERMIT AND AN APPROVED SET OF PLANS SHALL REMAIN AT THE JOB SITE AND PROVIDED TO INSPECTORS UPON REQUEST.**