



P.O. Box 683  
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

## MINUTES OF A REGULAR MEETING

**Date:** Wednesday, March 18, 2015

**Time:** 7:00 PM

**Place:** El Paso County Emergency Services District #2 – Board Room  
100 S. San Elizario Rd., Suite N  
Clint, Texas 79836

**Posted:** Wednesday, April 22, 2015

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All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appreciate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

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1. Call meeting to order.  
Meeting was called to order by Annette Gonzalez at 7:04 P.M.

### Pledge of Allegiance

2. Establishment of Quorum  
Present was President Bill Adler, Treasurer Elvia Schuller and Secretary Adrian Santana. Absent was Vice President Pamela Padilla and Treasurer Jerry Knotts. Also present was the District Attorney, Richard Contreras.
3. Public comments, must notify the board to speak on certain agenda items.  
(5 minutes) Sign-in sheet provided.

### Consent Agenda

4. Discuss and approve the minutes of the special meeting held on February 23, 2015.
5. Discuss and take action on the financial report by Annette M. Gonzalez.
  - a. Report on the bank balances.  
Money market, operation account, inspection account
    - Bank reconciliations
    - Check registers attached



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- Department profit & loss budget vs. actual

- b. Approve for payment of the monthly bills and the request for reimbursement.

A motion to approve the consent agenda by Bill Adler and seconded by Elvia Schuller. Motion carried.

### Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

*Submitted By: Boyd Smith, Pension Chair*

A motion to approve by Bill Adler and seconded by Adrian Santana. Motion carried.

7. Discuss and provide updates on the First Responder Organization (FRO).

*Submitted By: Ray Trevizo, FRO Administrator*

A motion to delete by Bill Adler and seconded by Elvia Schuller. Motion carried.

8. Approve and adopt a resolution requesting action on the purchase of two (2) tracts of land located in Block 3, Socorro Grant pursuant to section 34.05(i) of the Texas Property Code.

*Submitted By: John S. Birkelbach, Attorney*

A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.

9. Discuss and take action on Socorro Fire Department providing an update on re-coding of units in Emergency Reporting, placing a fuel card and ledger in each department unit and assigning each member with fuel pin numbers.

*Submitted By: Bill Adler, President*

A motion to delete by Bill Adler and seconded by Elvia Schuller. Motion carried.

10. Discuss and take action on Clint Fire Department purchasing five (5) sofas for station 1 and station 3 from National Furniture Liquidators, totaling \$4,580.

*Submitted By: Carlos Harkins, Clint Fire Department*

A motion to postpone by Elvia Schuller and seconded by Bill Adler. Motion carried.

11. Discuss and take action on amending the current contracts with departments



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to include the following; require annual pump tests, annual SCBA flow tests, annual ladder testing and following DOT requirements for hydrostatic testing of SCBA bottles.

*Submitted By: Bill Adler, President*

A motion to amend item to read; "Discuss and take action on amending the current contracts with departments to include the following; require annual pump tests, annual SCBA flow tests, annual ladder testing in addition to hose test, hydrostatic testing and bare bottle testing that is DOT adherent for hydrostatic testing of SCBA bottles and DOT accrued for air testing filled stations and machines by Adrian Santana and seconded by Elvia Schuller. Motion Carried.

12. Discuss and take action on amending the budget to contract an ISO consultant.

*Submitted By: Bill Adler, President*

A motion to approve by Elvia Schuller and seconded by Adrian Santana. Motion carried.

13. Discuss and take action on amending the budget to allow ESD#2 pay for the additional equipment needed at the dispatch office in development.

*Submitted By: Bill Adler, President*

A motion to approve an additional \$91,000 for equipment needed at the HCPD Dispatch Office by Adrian Santana and seconded by Elvia Schuller. Motion carried.

14. Discuss and take action on approving Fisdap Reimbursement Policy.

*Submitted By: Annette Gonzalez, District Administrator*

A motion to approve by Elvia Schuller and seconded by Adrian Santana. Motion carried.

15. Discuss and take action on approving four (4) WVFD members to attend EMT classes exceeding \$2,000.

*Submitted By: Bill Adler, West Valley Fire Department*

A motion to approve by Elvia Schuller and seconded by Adrian Santana. Motion carried.

16. Discuss and take action on all proceeds from vehicle sales be used toward fleet replacement.

*Submitted By: Roger Esparza, Fire Marshal*

A motion to approve by Elvia Schuller and seconded by Adrian Santana. Motion Carried.

17. Discuss and take action on the purchase of nine (9) sets of bunker boots and (9) fire helmets with the cost of \$6,000.



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*Submitted By: Roger Esparza, Fire Marshal*

A motion to postpone by Bill Adler and seconded by Elvia Schuller. Motion carried.

#### Executive Session

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551.071; to consult with the District Attorney concerning all matters identified in the agenda. Where the board members seek the advice of their attorney as privileged communications. The date is March 18, 2015 and the time: 7:31 P.M.

18. Discuss status of the lawsuit concerning Wendy Younger vs El Paso County ESD #2.

*Submitted By: Bill Adler, President*

The El Paso County ESD #2 Board has completed its closed meeting.

The date is **March 18, 2015** and the time is: **7:43 P.M.**

The El Paso County ESD #2 board has reconvened into regular session.

#### Regular Session

19. Discuss and take action on the lawsuit concerning Wendy Younger vs El Paso County ESD #2.

*Submitted By: Bill Adler, President*

No action needed.

20. Discuss and approve the next meeting to take place on April 21, 2015 at 7:00 P.M.

*Submitted By: Annette Gonzalez, District Administrator*

A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.

21. Adjournment.  
Meeting adjourned.