

MINUTES OF THE REGULAR MEETING OF THE EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO. 2 HELD AT THE MONTANA VISTA FIRE DEPARTMENT, WEDNESDAY 13 FEBRUARY 2013

1. CALL MEETING TO ORDER.

Meeting was called to order at 7:07 P.M. by President Adler.

PLEDGE OF ALIANCE

Pledge of allegiance was led by Fire Marshal Rogelio Esparza

2. ESTABLISHMENT OF QUORUM

Present were: President Bill Adler, Vice President Pamela Padilla, and Secretary Mario Murillo. Therefore a quorum was established. Absent was Treasurer Elvia Schuller and Jerry Knotts.

3. PUBLIC COMMENTS, MUST NOTIFY THE BOARD TO SPEAK ON CERTAIN AGENDA ITEMS. (5 minutes) sign-in sheet provided

CONSENT AGENDA

4. DISCUSS AND APPROVE THE MINUTES OF THE REGULAR MEETING HELD 09 JANUARY 2013 HELD AT THE FABENS FIRE DEPARTMENT AND THE SPECIAL MEETING HELD 22 JANUARY 2013 AT THE WEST VALLEY FIRE DEPARTMENT

5. DISCUSS AND TAKE ACTION ON THE FINANCIAL REPORT BY BECKY TERRAZAS.

A. REPORT ON THE BANK BALANCES.

MONEY MARKET, OPERATING NOW ACCOUNT, INSPECTION

B. APPROVE FOR PAYMENT OF THE MONTHLY BILLS AND THE REQUEST FOR REIMBURSEMENT.

C. DISCUSS AND TAKE ACTION ON PURCHASES, REFINANCING, CONSOLIDATIONS OVER \$2,000, (an affidavit of cost must be presented 775.073.)

C1. ----- CLINT: REQUEST APPROVAL TO PURCHASE 5 MOTOROLA RADIOS AT COST OF \$11459.75

*** approved on a motion made by Pam Padilla and seconded by Mario Murillo. Motion carried.

C2. ----- CLINT: APPROVAL FOR A SOLE SOURCE PURCHASE OF 1 EXTENDO BED AT A COST OF \$4110.00

C3. -----SOCORRO – REQUESTS APPROVAL FOR A RADIO PURCHASE FOR THE NEW QUINT TRUCK \$4,807.80 WITH MOTOROLA.

*** approved on a motion made by Pam Padilla and seconded by Mario Murillo. Motion carried.

C4. -----WEST VALLEY: APPROVAL TO GO OUT FOR BID ON 10 – 4,500 psi 45 MINUTE SCOTT BOTTLES.

C5. -----SAN ELIZARIO: REQUEST APPROVAL TO PURCHASE COMPUTER EQUIPMENT AT A COST OF \$10,775.00. SEEKING PROPOSALS FROM AM COMPUTER, HP AND PANASONIC.

***approval was given for the Dell server only for \$2332.00 ***Needs 2 additional quotes for the computers. Server approved on a motion made by Pam Padilla and seconded by Mario Murillo.

C6.-----FABENS: APPROVAL FOR A SOLE SOURCE PURCHASE OF 1 EXTENDO BED AT A COST OF \$4,807.80.

6. DISCUSS AND APPROVE THE RAC MEETING AND UPCOMING GRANTS BY WENDY YOUNGER.

7. DISCUSS AND APPROVE THE PENSION REPORT BY ROLAND GLIDDEN. 502's, 503's, 504's AND RETIREMENT.

*** approved on a motion made by Pam Padilla and seconded by Mario Murillo. Motion carried.

Remaining agenda items were approved on a motion made by Pamela Padilla and seconded by Mario Murillo.

*** agenda items discussed.

REGULAR AGENDA

8. DISCUSS AND CONSIDER A RESOLUTION OF THE BOAARD OF COMMISSIONERS OF EL PASO COUNTY EMERGENCY SERVICES DISSTRIC NO. 2 REGARDING A LOAN.
On a motion made by Mario Murillo and seconded by Pamela Padilla a loan in the amount of \$957,000 was approved to refinance 5 leases for 7 years at a savings of \$92,000. Motion carried.

9. (requested by President Adler) CONSIDER AND TAKE ACTION ON ESTABLISHING AN ADVISORY BOARD TO MANAGE THE FRO (First Responder Organization).
Information only.

10. (requested by President Adler) CONSIDER AND TAKE ACTION ON HAVING ALL BUILDINGS AT THE SOCORRO FIRE DEPARTMENT APPRAISED
On a motion made by Pamela Padilla and seconded by Mario Murillo the Socorro fire department buildings will be appraised. Motion carried.

11. (requested by President Adler) DISCUSS AND TAKE ACTION TO REQUIRE ALL VFD's (PER THEIR CONTRACT) TO PROVIDE ANNUALLY TO THE ESD #2:

- 1. COPIES OF THEIR 501 c3 IRS TAX EXEMPTION,**
- 2. THEIR ANNUAL 990 IRS RETURN,**
- 3. THEIR CURRENT CHARTER PAPERWORK WITH THE SECRETARY OF STATE WHICH SHOWS THEIR CURRENT ARTICLES OF INCORPORATION**
- 4. AND CURRENT BYLAWS,**
- 5. A COPY OF THEIR EXEMPTION LETTER FROM THE TEXAS COMPTROLLERS OFFICE.**

THE REQUESTED PAPERWORK MUST BE TURNED IN PRIOR TO RECEIVING ANY "INC" FUNDS (CONTRACT FUNDS) FROM ESD #2.

On a motion made by Mario Murillo and seconded by Pamela Padilla the request was approved and the contract will be modified to include the above. Motion carried.

12. (requested by President Adler) DISCUSS AND APPROVE THE SERVICE CONTRACT'S ANNUAL PAYMENT BE CHANGED TO SEPTEMBER OF EACH YEAR

Approved on a motion made by Mario Murillo and seconded by Pamela Padilla. Motion carried. This will also be added to the SOG's,

13. **(requested by Chief Lopez, CFD DISCUSS AND APPROVE: CLINT REQUEST FOR APPROVAL TO GO OUT FOR BID ON A ILLUM,INATED WALL**
Approved to go out for bid. On a motion by Pamela Padilla. Motion carried.
14. **(requested by President Adler) DISCUSS AND TAKE ACTION ON 2012 ASSISTANCE TO FIREFIGHTERS GRANT AWARD.**
Information only
15. **POSTPONED 01/09 (requested by Bill Adler) DISCUSS AND TAKE ACTION ON PROPOSAL FROM CPA OFFICE ON ADDITIONAL WORK FOR ESD #2.**
The board selected Quick Books option #4. Motioned by Pamela Padilla seconded by Mario Murillo. Motion carried.
16. **(requested by President Adler) DISCUSS AND TAKE ACTION TO SEND 2-3 DELEGATES TO AUSTIN FOR THE "ELPASO DAYS" EVENT TUESDAY THE 12TH OF FEBRUARY.**
A formality approval to send 2 or 3 delegates to Austin regarding the HB 327 and HB685.
17. **(requested by President Adler) DISCUSS AND TAKE ACTION ON SENDING COMMISSIONERS TO THE ANNUAL SAFE'D CONVENTION IN SAN MARCOS, TEXAS.**
Approved on a motion made by Pamela Padilla and seconded by Mario Murillo. Motion carried.
18. **(requested by Fire Marshal Esparza) DISCUSS AND TAKE ACTION ON ADOPTING THE 2009 INTERNATIONAL FIRE CODE IN ITS ENTIRETY PLUS APPENDICES A THRU J.**
Approved on a motion made by Pamela Padilla and seconded by Mario Murillo. Motion carried.
19. **(requested by Fire Marshal Esparza) DISCUSS AND TAKE ACTION ON THE FEE SCHEDULE FOR OPERATIONAL PERMITS.**
Approved on a motion made by Pamela Padilla and seconded by Mario Murillo. Motion carried.
20. **(requested by Attorney Richard Contreras, continued.) DISCUSS AND TAKE ACTION ON THE CITY OF SOCORRO'S ANNEXATION OF CERTAIN REAL PROPERTY IN EL PASO COUNTY AND THE PROPOSED ANNEXATION BY THE TOWN OF CLINT.**
Tabled .
21. **DISCUSS AND APPROVE THE NEXT MEETING TO TAKE PLACE ON 13 MARCH 2013 AT THE SAN ELIZARIO FIRE DEPARTMENT, AT 7:00 P.M.**
Approved
22. **ADJOURNEMENT**

PRESIDENT BILL ADLER