



***El Paso County
Emergency Services District #2***

P.O. Box 683

Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING OF THE EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BE HELD AT THE

**EL PASO COUNTY ESD#2 - BOARD ROOM
100 S. SAN ELIZARIO, SUITE N
CLINT, TEXAS 79836**

**WEDNESDAY, OCTOBER 16TH, 2013
AT 7:00 P.M.**

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation for interpretive services must be made 48 hours prior to the meeting. Please contact the District's office at (915)851-0304 for further information.

1. CALL MEETING TO ORDER.

Meeting was called to order by Annette Gonzalez at 7:05 P.M.

PLEDGE OF ALLEGIANCE

2. ESTABLISHMENT OF QUORUM

Present was President William Adler, Treasure Elvia Schuller, Treasurer Jerry Knotts and Secretary Mario Murillo, establishing a quorum. Absent was Vice President Pamela Padilla. Also present was the Districts' Attorney Richard Contreras.

3. PUBLIC COMMENTS, MUST NOTIFY THE BOARD TO SPEAK ON CERTAIN AGENDA ITEMS. (5 minutes) sign-in sheet provided

NOTICE TO THE PUBLIC: All matters listed under the Consent agenda below will be considered by the Board of Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Commissioner requests specific items to be removed from the Consent agenda. If an item or items are removed from the Consent agenda they will be placed upon the regular agenda for discussion and action prior to the time the board votes on the motion to approve and adopt the Consent agenda.

CONSENT AGENDA

4. DISCUSS AND APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON SEPTEMBER 18TH, 2013.



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A motion was approved by William Adler and seconded by Pamela Padilla.
Motion carried.

5. DISCUSS AND TAKE ACTION ON THE FINANCIAL REPORT BY ANNETTE M. GONZALEZ.

A. REPORT ON THE BANK BALANCES.

MONEY MARKET, OPERATING NOW ACCOUNT, INSPECTION ACCOUNT

- **BANK RECONCILIATIONS**
- **CHECK REGISTERS ATTACHED**
- **DEPARTMENT PROFIT & LOSS**

B. APPROVE FOR PAYMENT OF THE MONTHLY BILLS AND THE REQUEST FOR REIMBURSEMENT.

Motion to deny invoices from SBNG for Fabens Fire and Rescue in the amount of \$2,385.06, Montana Vista Fire and Rescue in the amount of \$1,478.50 and Clint Fire Department in the amount of \$49.00, to establish the department's tax exempt form 501 (c)(3); by William Adler and seconded by Jerry Knotts. Motion carried.

6. DISCUSS AND APPROVE THE PENSION REPORT BY BOYD SMITH. 502's, 503's, 504's AND RETIREMENT.

A motion was approved by Mario Murillo and seconded by Elvia Schuller. Motion carried.

REGULAR AGENDA

7. Postponed on August 14th, 2013 and September 18, 2013 by Pamela Padilla (Request by Chief Esparza) DISCUSS AND TAKE ACTION ON THE 2014 SERVICE CONTRACTS BETWEEN ALL DEPARTMENTS AND THE DISTRICT FOR SERVICES.

A motion was approved by William Adler and seconded by Mario Murillo. Motion carried.

8. (Request by Chief Trevizo) DISCUSS AND TAKE ACTION ON PURCHASING FIRE PREVENTION MATERIALS FROM FOREMOST PRODUCTIONS AND POSITIVE PROMOTIONS FOR THE ANNUAL SAFETY FAIR BEING HELD AT SAN ELIZARIO FIRE DEPARTMENT ON OCTOBER 31ST, 2013, IN THE AMOUNT OF \$3,072.45.

A motion was approved by William Adler and seconded by Elvia Schuller. Motion carried.



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9. (Request by Commissioner Adler) DISCUSS AND TAKE ACTION ON REVISING THE 2014 FISCAL YEAR DEPARTMENT BUDGETS.

A motion to change the numbers to reflect actuals plus a 3% increase by Jerry Knotts and seconded by Mario Murillo. Motion carried.

10. (Request by Chief Lopez) DISCUSS AND TAKE ACTION TO PURCHASE AN ONLINE SUBSCRIPTION TO ACTION TRAINING SYSTEM, FIRE FIGHTER I AND II SERIES INTERACTION COURSES. FOR \$7,150 TO REPLACE DAMAGED SYSTEM THAT WAS IN PLACE.

A motion to postpone until Chief Lopez is present by William Adler and seconded by Elvia Schuller. Motion carried.

11. (Request by Chief Murillo) DISCUSS AND TAKE ACTION ON PURCHASING 4 FIRE RESEARCH TELESCOPING POLE REPLACEMENTS FROM DACO IN THE AMOUNT OF \$392.00 EACH FOR TWO SOCORRO FIRE DEPARTMENT PUMPERS.

A motion was approved by William Adler and Seconded by Elvia Schuller. Motion carried.

12. (Requested by Annette Gonzalez) DISCUSS AND APPROVE THE NEXT MEETING TO TAKE PLACE ON November 20, 2013 AT 7:00 P.M.

A motion was approved by Jerry Knotts and seconded by Pam Padilla. Motion carried.

13. ADJOURNMENT

William Adler
District President

Notice: Prior to the adjournment of the meeting, the Board may retire into executive session in accordance with Texas Government Code to discuss Section 551.071 Consultation with Attorney, Section 551.072 Deliberation regarding real property, Section 551.073 Deliberation regarding prospective gift, Section 551.074 Personnel matters.

I, the undersigned authority, hereby certify that the above notice of the meeting of the board of Commissioners of El Paso County Emergency Services District No. 2 is



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a correct copy of the notice that I posted and I did post this notice at least seventy-two (72) hours preceding the scheduled meeting at the County Clerk's office.

Dated this OCTOBER 11TH, 2013

By: _____

Annette M. Gonzalez

District Administrator

