

**EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO. 2  
P.O. BOX 683  
CLINT, TEXAS 79836**

**NOTICE OF A SPECIAL MEETING OF THE EL PASO COUNTY EMERGENCY SERVICES DISTRICT  
NO 2 WILL BE HELD WEDNESDAY 20 JUNE 2012 AT 7:00 P.M. AT THE CLINT FIRE DEPARTMENT  
708 FM 1110  
CLINT, TX 79836**

**PUBLIC INVITED**

**MEETING  
POSTPONED**

- 1. CALL MEETING TO ORDER.**
- 2. ADMINISTER THE OATH OF OFFICE TO THE NEWLY APPOINTED COMMISSIONERS.**
- 3. ESTABLISHMENT OF QUORUM.**
- 4. DISCUSS AND TAKE ACTION ON THE RESIGNATION OF COMMISSIONER ROBERT OSTRENGA.**
- 5. DISCUSSION AND TAKE ACTION ON POSTING OF NOTICE FOR THE SPECIAL 20 JUNE 2012 MEETING.**
- 6. DISCUSS AND TAKE APPROVE THE MINUTES OF THE REGULAR 09 MAY 2012 MEETING AND THE SPECIAL MEETING OF 17 MAY 2012.**
- 7. PUBLIC COMMENTS, MUST NOTIFY THE BOARD TO SPEAK ON CERTAIN AGENDA ITEMS. (5 minutes) sign-in sheet provided**
  - A. MEET WITH KATHER GONZALEZ A SAM'S REPRESENTATIVE TO DISCUSS SAM'S MEMBERSHIP.**
- 8. SIGN THE 09 APRIL 2012 APPROVED LEASE AGREEMENT WITH OSHKOSH CAPITAL FOR THE PURCHASE OF ONE PIERCE COMMERCIAL CHASSIS HDR, NON WALK IN. FOR \$297,292.**
- 9. (requested by Attorney Garcia) DISCUSS AND TAKE ACTION ON :**
  - A. A 2001 CHEVY PICK UP VIN#9488 FOR NON RETURN OF TITLE.**
  - B. NON RETURNED CERTIFIED LETTER RECEIPT FROM CHIEF RAY TREVIZO.**
- 10. (postponed 5/09/12) DISCUSS AND TAKE ACTION ON THE POLICIES AND PROCEDURES MANUAL PRESENTED BY CPA JOANN NUGENT.**
- 11. DISCUSS AND TAKE ACTION ON CEASING THE PRACTICE OF PRE-SIGNED BLANK DISTRICT CHECKS.**
- 12. DISCUSS AND TAKE ACTION ON THE SAN ELIZARIO AUDIT PRESENTED BY CPA JOANN NUGENT.**
- 13. DISCUSS AND APPROVE THE REFINANCING OF THE LONG TERM LEASES.**

14. **COMMENCE AUDITS OF ALL 6 CORPORATE ACCOUNTS, SINCE ALL CORPORATE ACCOUNTS ARE FUNDED WITH TAX PAYERS DOLLARS.**
15. **(requested by Carlos Sandoval) DISCUS AND APPROVE TO CREATE A POLICY STIPULATING THE DUTIES, RESPONSIBILITIES, AND AUTHORITY, OF THE, PRESIDENT, VICE PRESIDENT SECRETARY, AND TREASURER, DUE TO THE FACT OF AN ABSENCE OF SUCH POLICY, CURRENT POLICY IS BASED ON PAST PRACTICE AND PRECEDENTS.**
16. **(requested by Carlos Sandoval) DISUSS AND TAKE ACTION ON REQUESTING THE DISTRICT'S ATTORNEY TO MAKE A PRESENTATION AS SOON AS POSSIBLE AND GIVE GUIDANCE OF THE OPEN MEETINGS ACT, TO BETTER PAST PRACTICES, AND PREVENT VIOLATIONS IN THE FUTURE.**
17. **Postponed 3/14/2012- 05/09/2012) (requested by Carlos Sandoval ) DISCUSS AND TAKE ACTION ON GOING OUT FOR BID FOR HEALTH INSURANCE FOR THE 2 FULL TIME INSPECTION DEPARTMENT EMPLOYEES..**
18. **DISCUSS AND TAKE ACTION ON THE FINANCIAL REPORT BY BECKY TERRAZAS: REPORT ON THE BANK BALANCES:**
  - A. **MONEY MARKET NOW ACCOUNT INSPECTION DEPARTMENT.**
  - B. **APPROVAL FOR PAYMENT OF THE MONTHLY BILLS AND THE REQUESTS FOR REIMBURSEMENT.**
19. **DISCUSS AND APPROVE:**
  - A. **MONTANA VISTA SEEKS APPROVAL TO SELL 1 - 2005 CHEV PICK UP VIN #7597, AND 1 - 2001 CHEVY PICK UP Vin #9488.**
  - B. **CLINT: (postponed 05/09/12) SEEKS APPROVAL TO SELL A 2004 DODGE PICK UP (R2)**
20. **DISCUSS AND TAKE ACTION ON PURCHASES, REFINANCING, CONSOLIDATION OVER \$2000.00. (notarized and itemized statement of cost must be presented. 775.073**
  - 20 - A.
  - 20 - B. **WEST VALLEY: (rEquested by Chief Adler ) 6 SETS PLUS ONE PANT ONLY OF BUNKER GEAR APPROXIMATE COST \$9,000.00**
  - 20 – C. **(requested by Chief Adler) DISCUSS AND APPROVE AN INTERNAL TRANSFER OF A 2005 SILVERADO VIN #7597 FOR THE AMOUNT OF \$7826.00 AND A 2001 CHEVY PICK UP VIN # 9488.**
  - 20 – D. **(Requested by Chief Trevizo) 14 PAIRS OF BOOT FROM DACO FOR \$3,360. AND 14 SETS OF BUNKER FROM DACO FOR \$35,152.60.**
  - 20 – E. **FABENS (requested by Chief Martinez) approval for \$33,155.00 for painting the stations by Quality Works. And \$6,875.00 for heating and cooling by Wolf Air. AT THE TORNILLO STATION**

- 20 – F. **FABENS :** (postponed 05/09/2012) REQUEST APPROVAL TO PUT UP A FENCE AROUND THE TORNILLO STATION UPON THE CONSENT OF THE UNIVERSITY OF TEXAS SYSTEM. COST \$14,000.00
- 20 – G. **CLINT:** (requested by Chief Lopez) REQUEST APPROVAL TO PURCHASE 14 PAIRS OF BOOTS BY DACO \$3,360.00 AND 14 SETS OF BUNKER GEAR FROM DACO \$35,152
- 20 – H. **SAN ELIZARIO:** (discussed 5/09/2012) REVIEW PROPOSALS RECEIVED AND AWARD PROPOSAL FOR A 2012 ROSENBAUER PUMPER FOR \$561,500.
21. (requested by Attorney Garcia) DISCUSS AND TAKE ACTION REGARDING THE COUNTEROFFER ON THE FABENS PROPERTY PURCHASE. UPDATE TO BE PROVIDED BY CARLOS AGUILAR.
- 22.. (requested by President Sandoval) DISCUSS AND APPROVE THE PAYMENT TO ATTORNEY JOHN CARLTON INVOICE FOR \$1,237.50.
23. (requested by President Sandoval ) DISCUSS AND REVIEW CURRENT POLICY OF PAYING BILLS AND REIMBURSEMENT REQUESTS.
24. (requested by Nick Sierra) DISCUSS AND TAKE ACTION ON WRITING A POLICY OR GUIDELINES FOR PROPERLY DISPLAYING THE AMERICAN FLAG.
25. Postponed 3/14/2012-05/09/2012 (requested by Robert Cerecerez, Socorro ) DISCUSS AND TAKE ACTION ON AWARDDING THE FINANCIAL PROPOSAL FOR THE ADDITION AT THE SOCORRO FIRE STATION.
26. (postponed 4/9/2012, 05/09/2012) DISCUSS AND APPROVE THE CHANGES IN THE ANNUAL \$25,000.00 SERVICE CONTRACT WITH THE, CLINT FD, FABENS FD, MONTANA VISTA FD, SAN ELIZARIO FD, SOCORRO FD, AND WEST VALLEY FD.
27. (requested by Chief Adler) DISCUSS AND APPROVE BLS MEDICAL EQUIPMENT ON ALL FIRE MARSHALL'S VEHICLES.
28. (requested by Chief Adler ) DISCUSS AND TAKE ACTION ON RAISING THE WEEKLY HOURS FOR WVFD ADMINISTRATIVE ASSISTANT BEVERLY ROBINSON FROM 20 TO 30 HOURS.
29. (requested by Carlos Sandoval ) DISCUSS AND APPROVE INCREASING WEEKLY HOURS FOR THE ADMINISTRATIVE ASSISTANTS TO 35 HOURS PER WEEK.
30. (requested by Vice President Adler )DISCUSS AND TAKE ACTION ON A COUNTY WIDE ACCOUNTAILITY PROGRAM – (FIRE/MEDICAL OPERATION.

31. ( requested by President Sandoval - Vice President Adler) **DISCUSS AND TAKE ACTION ON POLICY AND PROCEDURE FOR DISPOSING OF COUNTY PROPERTY e.i. SURPLUS EQUIPMENT, FURNITURE, COMPUTERS ETC.**
32. (requested by Vice President Adler) **DISCUSS AND TAKE ACTION ON ESTABLISHING A POLICY ON DISPOSING OF ESD2 VEHICLES.**
33. **REPORT ON THE MAY RAC MEETING AND GRANT INFORMATION.**
34. **DISCUSS AND TAKE ACTION ON PENSION BOARD BY CHAIRMAN ROLAND GLIDDEN. REPORT ON THE FOLLOWING: 502's, 503's, 504's, RETIREMENT.**
35. **Postponed 3/14/2012-05/09/2012 (requested by Bill Adler ) DISCUSS AND TAKE ACTION ON UPDATING, AND SUGGESTED ADDENDUMS ON THE DISTRICT'S S.O.P.'s.**
36. **DISCUSS AND TAKE ACTION ON THE DISTRICT ATTORNEY'S COMMENTS.**
37. (requested by Attorney Garcia)**DISCUSS AND TAKE ACTION ON THE RETRIVAL OF A 2001 CHEVY PICK UP VIN #9488 TITLE.**
38. (requested by Attorney Terri Garcia) **DISCUSS AND APPROVE THE BIDDING PROCESS**
39. **DISCUSS AND TAKE ACTION ON THE NEXT MEETING DATE AND LOCATION WILL TAKE PLACE WEDNESDAY 11 JULY 2012 AT 7:00 P.M. IN FABENS**
29. **ADJOURNMENT**

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**Rebecca Terrazas**  
**District Administrator**

**Notice: Prior to the adjournment of the meeting, the Board may retire into executive session in accordance with Texas Statue 552 SUBCHAPTER C to discuss personnel matters and/or litigation.**