



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Wednesday, November 16, 2016

Time: 7:00 PM

Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836

Posted: Thursday, November 10, 2016

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appreciate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting was called to order by Mariana Navarrete at 7:00 P.M.

Pledge of Allegiance

2. Establishment of Quorum
Present was President Bill Adler, Treasurer Elvia Schuller, Commissioner Rick Avalos Jr. and Secretary Michael Diaz. Also present was the District Attorney, Richard Contreras.
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on October 19, 2016.
5. Discuss and take action on the financial report by Mariana Navarrete.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual



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b. Approve for payment of the monthly bills and the request for reimbursement.

Motion: APPROVED

Motioned by Elvia Schuller

Seconded by Richard Avalos

Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Members Voting Nay: None

Members Not Present: None

Regular Agenda

6. Discuss and take action on amending the FY '15 -'16 budget.

Submitted by: Mariana Navarrete, District Administrator

Motion: APPROVED

Motioned by William Adler

Seconded by Elvia Schuller

Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Members Voting Nay: None

Members Not Present: None

7. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

Submitted By: Boyd Smith, Pension Chair

Motion: APPROVED

Motioned by Mike Diaz

Seconded by Elvia Schuller

Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Members Voting Nay: None

Members Not Present: None

8. Discuss and provide updates on the First Responder Organization (FRO).

Submitted By: Chief Trevizo, San Elizario Fire Department

No Motion Needed, Informational Purposes Only

9. Discuss Communication Division report/information (Dispatch).

Submitted By: William Adler, President

No Motion Needed, Informational Purposes Only

10. Postponed on October 19, 2016 by Elvia Schuller. Discuss and take action on allowing the fire marshal to be in charge of approving the take home vehicles for all fire departments.

Submitted By: Roger Esparza, District Office

Motion: Postponed

Motioned by Elvia Schuller

Seconded by Adrian Santana

Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Members Voting Nay: None

Members Not Present: None



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11. Discuss and take action on the 4th Annual Holiday Dinner for all district employees, Commissioners, Legal Counsel and HR Consultant. Not to exceed three thousand seven hundred dollars (\$3,700).

Submitted By: Mariana Navarrete, District Administrator

Motion: Approved

Motioned by William Adler Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Seconded by Adrian Santana Members Voting Nay: None
Members Not Present: None

12. Discuss and take action on the Building and Vehicle Repair Maintenance Expense Account.

Submitted By: Mariana Navarrete, District Administrator

Motion: Approved

Motioned by Richard Avalos Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Seconded by Mike Diaz Members Voting Nay: None
Members Not Present: None

13. Discuss and take action on the updated annually/quarterly payment for dispatching services for FY '16 - '17. The actual cost is three hundred thirty-one thousand seven hundred and ninety dollars with ten cents (\$331,790.10).

Submitted By: Mariana Navarrete, District Administrator

Motion: Approved

Motioned by William Adler Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Seconded by Adrian Santana Members Voting Nay: None
Members Not Present: None

14. Discuss and take action on the frequency application and licensing cost for the Clint site. Total cost is four thousand eight hundred and eighty dollars (\$4,880.00).

Submitted By: William Adler, President

Motion: Approved

Motioned by Mike Diaz Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Seconded by Elvia Schuller Members Voting Nay: None
Members Not Present: None



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15. Discuss and take action on contracting with Southwest PPE to conduct annual Turnout gear inspections at a cost fifty-three dollars (\$53.00) per set. Southwest PPE is the only vendor that conducts PPE inspections on site.

Submitted By: Roger Esparza, District Office

Motion: Approved

Motioned by Richard Avalos Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Seconded by Mike Diaz

Members Voting Nay: None

Members Not Present: None

16. Discuss and take action on the sale of a fire truck to Ysleta Independent School District from the disposal list.

Submitted By: Roger Esparza, District Office

Motion: Approved

Motioned by Elvia Schuller Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Seconded by Adrian Santana

Members Voting Nay: None

Members Not Present: None

17. Discuss and take action on the purchase of bunker gear for the West Valley Fire Department in the amount of four thousand four hundred dollars (\$4,400.00).

Submitted By: Roger Esparza, District Office

Motion: Approved

Motioned by Adrian Santana Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Seconded by Elvia Schuller

Members Voting Nay: None

Members Not Present: None

18. Discuss and take action on the purchase of a forcible entry door simulator.

Submitted By: Roland Glidden, Montana Vista

Motion: Approved

Motioned by Adrian Santana Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Seconded by Mike Diaz

Members Voting Nay: None

Members Not Present: None

19. Discuss and take action on having all trucks equipped with SCBA's to have masks on the trucks instead of assigning them to the members.

Submitted By: Roger Esparza, District Office

Motion: Approved

Motioned by Richard Avalos Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Seconded by Adrian Santana

Members Voting Nay: None

Members Not Present: None



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20. Discuss and take action on the disposal of thirteen (13) coats and eleven (11) pants that no longer meet the life span or are damaged from the San Elizario Fire Department.

Submitted By: Ray Trevizo, San Elizario Fire Department

Motion: Approved

Motioned by Elvia Schuller Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Seconded by Richard Avalos Members Voting Nay: None

Members Not Present: None

21. Discuss and take action on the disposal of twenty-five (25) sets of expired bunker gear from the Clint Fire Department.

Submitted By: David Aguirre, Clint Fire Department

Motion: Approved

Motioned by William Adler Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Seconded by Elvia Schuller Members Voting Nay: None

Members Not Present: None

22. Discuss and take action on approving the purchase of bunker gear, boots, face shields, gloves, helmets and items allowed under the grant approved in the amount of fifteen thousand dollars (\$15,000.00) for the Clint Fire Department. The grant will cover ninety percent (90%) of the cost and the Department is responsible for paying only ten percent (10%).

Submitted By: David Aguirre, Clint Fire Department

Motion: Approved

Motioned by Elvia Schuller Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Seconded by Richard Avalos Members Voting Nay: None

Members Not Present: None

23. Discuss and take action on allowing two (2) members from the Clint Fire Department to attend the EMS Conference in Dallas, TX from November 20th through November 23rd.

Submitted By: David Aguirre, Clint Fire Department

Motion: Deleted

Motioned by Adrian Santana Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Seconded by Elvia Schuller Members Voting Nay: None

Members Not Present: None



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24. Discuss and take action on the Socorro Fire Department attending the 2016 First Light Federal Credit Union Parade on Thursday, November 24, 2016.

Submitted By: Robert Cerecerez, Socorro Fire Department

No Motion Needed, Informational Purposes Only

25. Discuss and take action on clarifying when the four (4) hours stop for meals and rehab.

Submitted By: Robert Cerecerez, Socorro Fire Department

Motion: Approved

Motioned by Elvia Schuller

Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Seconded by Mike Diaz

Members Voting Nay: None

Members Not Present: None

26. Discuss and take action to adopt resolution regarding fines for fire code violations.

Submitted By: Richard Contreras, District Attorney

Motion: Approved

Motioned by Elvia Schuller

Members Voting Aye: Adler, Schuller, Diaz, Avalos, Santana

Seconded by William Adler

Members Voting Nay: None

Members Not Present: None

Executive Session

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551.071; to consult with the District Attorney concerning all matters identified in the agenda. Where the board members seek the advice of their attorney as privileged communications. The date is November 16, 2016 and the time: 8:29 P.M.



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27. Discuss the retirement of Chief Lopez.

Submitted By: Roger Esparza, District Office

28. Discuss personnel matters.

Submitted By: Roger Esparza, District Office

Regular Session

29. Discuss and take action on the retirement of Chief Lopez.

Submitted By: Roger Esparza, District Office

No Motion Needed, Informational Purposes Only.

30. Discuss and take action on personnel matters.

Submitted By: Roger Esparza, District Office

No Motion Needed, Informational Purposes Only.

31. Discuss and approve the next meeting to take place on December 21, 2016 at 7:00 P.M.

Submitted By: Mariana Navarrete, District Administrator

Motion: Approved

Motioned by William Adler

Seconded by Rick Avalos

Members Voting Aye: Adler, Schuller, Avalos, Santana

Members Voting Nay: None

Members Not Present: Diaz

32. Adjournment.