



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

NOTICE OF A REGULAR MEETING

- Date:** Wednesday, December 16, 2015
- Time:** 7:00 PM
- Place:** El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836
- Posted:** Saturday, December 12, 2015

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appreciate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting was called to order by Annette Gonzalez at 7:01 P.M.

Pledge of Allegiance

2. Establishment of Quorum
Present was Treasurer Elvia Schuller, Commissioner Jerry Knotts and Secretary Adrian Santana. Absent was President Bill Adler and Vice President Pam Padilla. Also present was District Attorney, Richard Contreras.
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on November 18, 2015.
5. Discuss and take action on the financial report by Annette M. Gonzalez.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual



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- b. Approve for payment of the monthly bills and the request for reimbursement.

A motion to approve by Jerry Knotts and seconded by Elvia Schuller. Motion carried.

Regular Agenda

6. Discuss and take action on amending the FY '15 -'16 budget.
Submitted by: Annette Gonzalez, District Administrator
Motion to delete by Adrian Santana and seconded by Elvia Schuller. Motion carried.
7. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.
Submitted By: Boyd Smith, Pension Chair
A motion to approve by Elvia Schuller and seconded by Jerry Knotts. Motion carried.
8. Discuss and provide updates on the First Responder Organization (FRO).
Submitted By: Chief Trevizo, San Elizario Fire Department
No action needed, informational purposes only.
9. Discuss Communication Division report/information (Dispatch).
Submitted By: Bill Adler, President
No action needed, informational purposes only.
10. Postponed on November 18, 2015 by Bill Adler. Discuss and consider revising the fire departments contracts.
Submitted By: Richard Contreras, District Attorney
No action needed, informational purposes only.

Executive Session

The board was advised by District Attorney, Richard Contreras that no action is necessary under executive session.

11. Postponed on November 18, 2015 by Bill Adler. Discuss the Senate Bill 273.
Submitted By: Roger Esparza, District Office
No action needed, informational purposes only.

Regular Session

12. Discuss and take action on the Senate Bill 273.
Submitted By: Roger Esparza, District Office



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No action needed, informational purposes only.

13. Discuss and take action on the El Paso County ESD # 2 adopting a patient refusal form District wide.

Submitted By: Bill Adler, President

A motion to postpone by Adrian Santana and seconded by Elvia Schuller. Motion carried.

14. Discuss and take action on putting all paid firefighters on the 911 text messaging service for the stations (department) to which they are assigned.

Submitted By: Bill Adler, President

A motion to postpone by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

15. Discuss and take action on the disposal of additional vehicles.

Submitted By: Roger Esparza, District Office

A motion to approve by Adrian Santana and seconded by Jerry Knotts. Motion carried.

16. Discuss and take action on the purchase of the three (3) vehicles approved last month from Rudolph Chevrolet.

Submitted By: Roger Esparza, District Office

A motion to approve the Rudolph Chevrolet quote for one (1) 2016 Chevrolet Tahoe in the amount of thirty four thousand six hundred and twenty two dollars (\$34,622.00) and two (2) 2016 Chevrolet Silverado in the amount of twenty nine thousand eight hundred and nine dollars (\$29,809.00) by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

17. Discuss and take action on a policy that will allow the District to buy vehicles and equipment if they are cheaper than the state contracts.

Submitted By: Roger Esparza, District Office

A motion to approve the purchase of vehicles through the local fleet dealerships if the amount is lower than the state contracts or within one thousand dollars (\$1,000.00) more than the state contracts by Jerry Knotts and seconded by Elvia Schuller. Motion carried.

18. Discuss and take action on approving the dispatch services for FY '15-'16 in the amount of two hundred sixty eight thousand two hundred fifty seven dollars with seventy one cents (\$268,257.71).

Submitted By: Annette Gonzalez, District Administrator

A motion to postpone by Jerry Knotts and seconded by Adrian Santana. Motion carried.

19. Discuss and take action on approving the Socorro Fire Department to purchase



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and replace five (5) sections of 5" X 100ft hose that failed during the last hose testing.

Submitted By: Robert Cerecerez, Socorro Fire Department

A motion to approve the Daco quote in the amount of one thousand eight hundred and two dollars (\$1,802.00) by Adrian Santana and seconded by Jerry Knotts. Motion carried.

20. Discuss and approve the next meeting to take place on January 27, 2016 at 7:00 P.M.

Submitted By: Annette Gonzalez, District Administrator

A motion to approve by Elvia Schuller and seconded by Adrian Santana. Motion carried.

21. Adjournment.