



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Wednesday, May 18, 2016

Time: 7:00 PM

Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836

Posted: Friday, May 13, 2016

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appreciate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting was called to order by Annette Gonzalez at 7:00 P.M.

Pledge of Allegiance

2. Establishment of Quorum
Present was President Bill Adler, Treasurer Elvia Schuller and Commissioner Michael Diaz. Absent was Secretary Adrian Santana and Commissioner Jerry Knotts. Also present was District Attorney, Richard Contreras.
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on April 20, 2016.
5. Discuss and take action on the financial report by Annette M. Gonzalez.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual
 - b. Approve for payment of the monthly bills and the request for



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reimbursement.

Motion: APPROVED

Motion made by Commissioner Diaz

Seconded by Commissioner Schuller

Members Voting Aye: Adler, Diaz, Schuller

Members Voting Nay: None

Members Not Present: Knotts, Santana

Regular Agenda

6. Discuss and take action on amending the FY '15 -'16 budget.

Submitted by: Annette Gonzalez, District Administrator

Motion: APPROVED

Motion made by Commissioner Schuller

Seconded by Commissioner Diaz

Members Voting Aye: Adler, Diaz, Schuller

Members Voting Nay: None

Members Not Present: Knotts, Santana

7. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

Submitted By: Boyd Smith, Pension Chair

Motion: APPROVED

Motion made by Commissioner Schuller

Seconded by Commissioner Diaz

Members Voting Aye: Adler, Diaz, Schuller

Members Voting Nay: None

Members Not Present: Knotts, Santana

8. Discuss and provide updates on the First Responder Organization (FRO).

Submitted By: Ray Trevizo, San Elizario Fire Department

Motion: DELETE

Motion made by Commissioner Diaz

Seconded by Commissioner Schuller

Members Voting Aye: Adler, Diaz, Schuller

Members Voting Nay: None

Members Not Present: Knotts, Santana

9. Discuss Communication Division report/information (Dispatch).

Submitted By: Bill Adler, President

Motion: NO ACTION NEEDED, INFORMATIONAL PURPOSES ONLY.

10. Postponed on April 20, 2016 by Jerry Knotts. Discuss and take action on allowing Chief Esparza to change the budget within the same line item.

Submitted By: Roger Esparza, District Office

Motion: POSTPONE

Motion made by Commissioner Schuller

Seconded by Commissioner Diaz

Members Voting Aye: Adler, Diaz, Schuller

Members Voting Nay: None

Members Not Present: Knotts, Santana

11. Postponed on April 20, 2016 by Adrian Santana. Discuss and take action on the revisions to the S.O.G Manual.

Submitted By: Roger Esparza, District Office

Motion: APPROVED

Motion made by Commissioner Schuller

Seconded by Commissioner Adler

Members Voting Aye: Adler, Diaz, Schuller

Members Voting Nay: None



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Members Not Present: Knotts, Santana

12. Discuss and take action on appointing a new district Vice President.

Submitted By: Annette Gonzalez, District Administrator

Motion: APPROVED TO ELECT ADRIAN SANTANA AS VICE PRESIDENT AND MICHAEL DIAZ AS SECRETARY.

Motion made by Commissioner Adler

Members Voting Aye: Adler, Diaz, Schuller

Seconded by Commissioner Schuller

Members Voting Nay: None

Members Not Present: Knotts, Santana

13. Discuss and approve a Combat Challenge to be held at Socorro Fire Department, where food will be sold on May 21, 2016. United Way of El Paso and other local businesses are assisting SFD with donations. All proceeds made at/with this benefit will be donated to Velvet Garibay who has been diagnosed with stage four (4) cancer, she has been a member of SFD for five (5) years.

Submitted By: Robert Cerecerez, Socorro Fire Department

Motion: APPROVED

Motion made by Commissioner Schuller

Members Voting Aye: Adler, Diaz, Schuller

Seconded by Commissioner Diaz

Members Voting Nay: None

Members Not Present: Knotts, Santana

14. Discuss and approve Parents as Teachers United Way of El Paso County to use the Socorro Fire Department facility. They would like to host fifteen to twenty-five (15-25) families on June 11, 2016 from 10 a.m. to noon.

Submitted By: Robert Cerecerez, Socorro Fire Department

Motion: APPROVED

Motion made by Commissioner Adler

Members Voting Aye: Adler, Diaz, Schuller

Seconded by Commissioner Schuller

Members Voting Nay: None

Members Not Present: Knotts, Santana

15. Discuss and take action on allowing San Elizario Fire Department to proceed with the purchase of six (6) sets of bunker gear in the amount of fourteen thousand five hundred and thirty seven dollars with fifty two cents (\$14,537.52).

Submitted By: Robert Lopez, San Elizario Fire Department

Motion: APPROVED PURCHASE FROM DACO FIRE EQUIPMENT

Motion made by Commissioner Diaz

Members Voting Aye: Adler, Diaz, Schuller

Seconded by Commissioner Schuller

Members Voting Nay: None

Members Not Present: Knotts, Santana

16. Discuss and take action on allowing Clint Fire Department to move forward with new carpet installation for station # 1 previously approved under Special Projects in the amount of seven thousand two hundred and eighty dollars (\$7,280).

Submitted By: David Aguirre, Clint Fire Department

Motion: APPROVED



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Motion made by Commissioner Schuller
Seconded by Commissioner Diaz

Members Voting Aye: Adler, Diaz, Schuller
Members Voting Nay: None
Members Not Present: Knotts, Santana

17. Discuss and take action on allowing Montana Vista Fire Department to purchase ten (10) SCBA bottles in the amount of nine thousand three hundred and eighty four dollars (\$9,384).

Submitted By: Roland Glidden, Montana Vista Fire Department

Motion: DELETE

Motion made by Commissioner Schuller
Seconded by Commissioner Diaz

Members Voting Aye: Adler, Diaz, Schuller
Members Voting Nay: None
Members Not Present: Knotts, Santana

18. Discuss and take action on moving forward with the Special Projects to remodel the helipad.

Submitted By: Bill Adler, West Valley Fire Department

Motion: APPROVED

Motion made by Commissioner Schuller
Seconded by Commissioner Diaz

Members Voting Aye: Diaz, Schuller
Abstain: Adler
Members Voting Nay: None
Members Not Present: Knotts, Santana

19. Discuss and take action on purchasing the station lockers awarded under Special Projects approved in the amount of eighteen thousand six hundred and ninety dollars (\$18,690). The remaining balance due will be from Building Repair & Maintenance Expense account.

Submitted By: Bill Adler, West Valley Fire Department

Motion: APPROVED PURCHASE FROM CASCO

Motion made by Commissioner Schuller
Seconded by Commissioner Diaz

Members Voting Aye: Diaz, Schuller
Abstain: Adler
Members Voting Nay: None
Members Not Present: Knotts, Santana

20. Discuss and take action on going out to bid on a refrigerated air conditioner unit for the computer server room at the Vinton Station. The heat that builds in that room is too much for a fan. The funds for this project will be from Building Repairs & Maintenance Expense account.

Submitted By: Bill Adler, West Valley Fire Department

Motion: APPROVED

Motion made by Commissioner Schuller
Seconded by Commissioner Diaz

Members Voting Aye: Diaz, Schuller
Abstain: Adler
Members Voting Nay: None
Members Not Present: Knotts, Santana

21. Discuss and take action on having the El Paso Electric Company install a transformer, and connect a power drop for the work out room that is under construction. The funds for this project will be from Building Repair &



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Maintenance Expense Account.

Submitted by: Bill Adler, West Valley Fire Department

Motion: APPROVED

Motion made by Commissioner Schuller

Seconded by Commissioner Diaz

Members Voting Aye: Diaz, Schuller

Abstain: Adler

Members Voting Nay: None

Members Not Present: Knotts, Santana

22. Discuss and update the board with a status on the Texas Transparency Progress.

Motion: NO ACTION NEEDED, INFORMATIONAL PURPOSES ONLY

23. Discuss and take action on the cleanup and power supply for the Clint communication tower as per our MOU agreement.

Submitted by: Roger Esparza, District Office

Motion: APPROVED

Motion made by Commissioner Schuller

Seconded by Commissioner Diaz

Members Voting Aye: Adler, Diaz, Schuller

Members Voting Nay: None

Members Not Present: Knotts, Santana

24. Discuss and take action on going out for bid on a feasibility study for the District Office, Socorro Fire Station # 2, Fabens Administrative Office and Dorm Room, and San Elizario Fire Station # 2.

Submitted by: Roger Esparza, District office

Motion: APPROVED

Motion made by Commissioner Diaz

Seconded by Commissioner Schuller

Members Voting Aye: Adler, Diaz, Schuller

Members Voting Nay: None

Members Not Present: Knotts, Santana

25. Discuss and take action on allowing the Fire Marshals to attend the State Fire Marshals conference.

Submitted by: Roger Esparza, District Office

Motion: APPROVED

Motion made by Commissioner Schuller

Seconded by Commissioner Diaz

Members Voting Aye: Adler, Diaz, Schuller

Members Voting Nay: None

Members Not Present: Knotts, Santana

26. Discuss and approve the next meeting to take place on June 22, 2016 at 7:00 P.M.

Submitted By: Annette Gonzalez, District Office

27. Adjournment.