



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Wednesday, October 17, 2018

Time: 6:00 PM

Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836

Posted: Friday, October 12, 2018

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting was called to order by Mariana Navarrete at 6:02 P.M.

Pledge of Allegiance
&
Prayer

2. Establishment of Quorum
President Adrian Santana, Vice President Michael Diaz, Commissioner Michael Barnes, Commissioner Rick Avalos and Secretary Jacqueline Butler. Also absent was the District Attorney, Ken Campbell.
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on September 19, 2018.
5. Discuss and take action on the financial report by Mariana Navarrete.
 - a. Report on the bank balances.
Money Market and Operating account



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- Bank reconciliations
- Check registers attached
- Department profit & loss budget vs. actual

b. Approve for payment of the monthly bills and the request for reimbursement.

Motion: APPROVED

Motioned by Mike Barnes

Seconded by Adrian Santana

Members Voting Aye: Diaz, Barnes, Santana, Butler, Avalos

Members Voting Nay: None

Members Not Present: None

Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

Submitted By: Boyd Smith, Pension Chair

No Motion Needed, Informational Purposes Only

7. Discuss and provide updates on the First Responder Organization (FRO).

Submitted By: Ray Trevizo, FRO Administrator

No Motion Needed, Informational Purposes Only

8. Discuss Communications Manager report/information.

Submitted By: Bill Adler, Communications Manager

No Motion Needed, Informational Purposes Only

9. Discuss and take action on the fire departments contracts.

Submitted By: Mariana Navarrete, District Administrator

Motion: POSTPONED: A summary of the contract from legal was requested per Commissioner Butler.

Motioned by Rick Avalos

Seconded by Mike Barnes

Members Voting Aye: Diaz, Barnes, Santana, Butler, Avalos

Members Voting Nay: None

Members Not Present: None

10. Discuss and take action on an update of the electric panel service for West Valley Training Center.

Submitted By: Roger Esparza, Fire Marshal

Motion: APPROVED for Special Projects for Alpine Electric LP for the amount of two thousand seven hundred ninety six dollars and fifty eight cents (\$2,796.58) taken out of the Building Improvement account.

Motioned by Mike Diaz

Seconded by Rick Avalos

Members Voting Aye: Diaz, Barnes, Santana, Butler, Avalos

Members Voting Nay: None

Members Not Present: None



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11. Discuss and take action on the purchase of 10 (ten) additional GPS Units from Verizon.

Submitted By: Roger Esparza, Fire Marshal

Motion: APPROVED for the purchase of ten (10) additional GPS Units from Verizon at one hundred twenty dollars (\$120) each for a total of one thousand two hundred dollars (\$1,200).

Motioned by Adrian Santana

Members Voting Aye: Diaz, Barnes, Santana, Butler, Avalos

Seconded by Mike Barnes

Members Voting Nay: None

Members Not Present: None

12. Discuss and take action on the additional payment amount of \$1,780 (one thousand seven hundred eighty dollars) for ESO Firehouse software.

Submitted By: Roger Esparza, Fire Marshal

Motion: APPROVED for additional payment of one thousand seven hundred eighty dollars (\$1,780) to ESO firehouse software.

Motioned by Adrian Santana

Members Voting Aye: Diaz, Barnes, Santana, Butler, Avalos

Seconded by Mike Barnes

Members Voting Nay: None

Members Not Present: None

13. Discuss and take action on the additional funds \$200.00 necessary to purchase 1 (one) new vehicle for the Fire Marshal Division.

Submitted By: Roger Esparza, Fire Marshal

Motion: APPROVED; per recommendation of El Paso County representative, a 5% variance on policy should be researched.

Motioned by Adrian Santana

Members Voting Aye: Diaz, Barnes, Santana, Butler, Avalos

Seconded by Mike Barnes

Members Voting Nay: None

Members Not Present: None

14. Discuss and take action on all department members to wear proper department uniform while performing duties as a member.

Submitted By: Rick Avalos, Commissioner

No Motion Needed, Informational Purposes Only

15. Discuss and take action on all District meetings to be voice recorded.

Submitted By: Rick Avalos, Commissioner

Motion: APPROVED to voice record the meetings.

Motioned by Mike Barnes

Members Voting Aye: Diaz, Barnes, Santana, Butler, Avalos

Seconded by Jacqueline Butler

Members Voting Nay: None

Members Not Present: None

16. Discuss and take action to take over the contract and fees from the 911 District for the services from American messaging.

Submitted By: Roger Esparza, Fire Marshal



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Motion: POSTPONED; possible cost of fifteen thousand dollars (\$15,000) per year for ESD2 fees. 911 district will no longer carry those fees. Adler strongly advocating for not getting away from beeper system.

Motioned by Mike Diaz

Members Voting Aye: Diaz, Barnes, Santana, Butler, Avalos

Seconded by Mike Barnes

Members Voting Nay: None

Members Not Present: None

17. Discuss and take action on allowing the San Elizario Police Department to park at the San Elizario Fire Station.

Submitted By: Roger Esparza, Fire Marshal

Motion: APPROVED for San Elizario Police Department to park at the San Elizario Fire Station.

Motioned by Mike Diaz

Members Voting Aye: Diaz, Barnes, Santana, Butler, Avalos

Seconded by Mike Barnes

Members Voting Nay: None

Members Not Present: None

Executive Session

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551.071; to consult with the District Attorney concerning all matters identified in the agenda. Where the board members seek the advice of their attorney as privileged communications. The date is October 17, 2018 and the time: 6:51 P.M.

18. Discuss Fire Marshal and District Administrator job duties.

Submitted By: Rick Avalos, Commissioner

The El Paso County ESD #2 Board has completed its closed meeting.

The date is October 17, 2018 and the time is: 7:54 P.M.

The El Paso County ESD #2 board has reconvened into regular session.

Regular Session

19. Discuss and take action on the Fire Marshal and District Administrator job duties.

Submitted By: Rick Avalos, Commissioner

No Motion Needed, Informational Purposes Only



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20. Discuss and approve the next meeting to take place on November 21, 2018 at 6:00P.M.

Submitted By: Mariana Navarrete, District Administrator

Motion: APPROVED for next meeting to take place on November 14, 2018 at 6:00 P.M.

Motioned by Mike Diaz

Members Voting Aye: Diaz, Barnes, Santana, Butler, Avalos

Seconded by Rick Avalos

Members Voting Nay: None

Members Not Present: None

21. Adjournment.

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.