



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

NOTICE OF A SPECIAL MEETING

Date: Wednesday, January 25, 2017

Time: 7:00 PM

Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836

Posted: Friday, January 20, 2017

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appreciate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.

Pledge of Allegiance

2. Establishment of Quorum
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on December 21, 2016.
5. Discuss and take action on the financial report by Mariana Navarrete.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual
 - b. Approve for payment of the monthly bills and the request for reimbursement.



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Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.
Submitted By: Boyd Smith, Pension Chair
7. Discuss and provide updates on the First Responder Organization (FRO).
Submitted By: Chief Trevizo, FRO Administrator
8. Discuss Communication Division report/information (Dispatch).
Submitted By: Mariana Navarrete, District Administrator
9. Discuss and take action on allowing Chief Esparza to raise the District Administrators credit card limit to five thousand dollars (\$5,000).
Submitted By: Roger Esparza, District Office
10. Discuss and take action on the hourly rate for mechanic services for ESD#1.
Submitted By: Roger Esparza, District Office
11. Discuss and take action on the engagement letter from Pena, Briones, McDaniel & Co. to conduct the ESD # 2 FY '15 -'16 audit.
Submitted By: Mariana Navarrete, District Administrator
12. Discuss and take action on naming Bill Adler as Communications Liaison and allow him to maintain the ESD # 2 email address.
Submitted By: Mariana Navarrete, District Administrator
13. Discuss and take action on allowing Bill Adler to continue as a liaison for the Dispatch Operations, the Motorola two channel upgrade, the Clint tower project and the pager upgrade project.
Submitted By: Mariana Navarrete, District Administrator
14. Discuss and take action on the Interlocal Cooperation Agreement between the ESD # 2 and the City of Clint, City of San Elizario, City of Socorro, the Town of Anthony and the Village of Vinton regarding the Fire Marshal Services.
Submitted By: Richard Contreras, Legal
15. Discuss and take action on allowing Chief Esparza to have volunteers.
Submitted By: Roger Esparza, District Office



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16. Discuss and take action on the board of officers for the ESD # 2.
Submitted By: Mariana Navarrete, District Administrator
17. Discuss and take action on the authorization letter from the Sales Tax Assurance LLC.
Submitted By: Mariana Navarrete, District Administrator
18. Discuss and take action on allowing the Commissioners, Fire Marshal and District Administrator to attend the Safe -D Conference.
Submitted By: Mariana Navarrete, District Administrator
19. Discuss and take action for approval to purchase six (6) iPad Pro 9.7 inch 32GB with monthly service and accessories for First Responder assigned units for a total cost of four thousand five hundred and forty seven dollars with ninety four cents (\$4,547.94) from Verizon Wireless through State Contract. Monthly service will be billed separate and will replace six (6) MIFI devices currently in service, therefore no additional monthly access cost.
Submitted By: Ray Trevizo, San Elizario Fire Department
20. Discuss and take action on the concrete bid for the Clint Fire Department.
Submitted By: Roger Esparza, District Office
21. Discuss and take action on the water problem for Montana Vista Fire Department.
Submitted By: Roger Esparza, District Office

Executive Session

22. Discuss personnel matters.
Submitted By: Roger Esparza, District Office
23. Discuss legal matters.
Submitted By: Roger Esparza, District Office
24. Discuss the District Administrator Mariana Navarrete.
Submitted By: Roger Esparza, District Office



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25. Discuss the Volunteer Department contracts.

Submitted By: Roger Esparza, District Office

Regular Session

26. Discuss and take action on personnel matters.

Submitted By: Roger Esparza, District Office

27. Discuss and take action on legal matters.

Submitted By: Roger Esparza, District Office

28. Discuss and take action on the District Administrator Mariana Navarrete.

Submitted By: Roger Esparza, District Office

29. Discuss and take action on the Volunteer Department contracts.

Submitted By: Roger Esparza, District Office

30. Discuss and approve the next meeting to take place on _____ at 7:00 P.M.

Submitted By: Mariana Navarrete, District Administrator

31. Adjournment.