



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

NOTICE OF A SPECIAL MEETING

Date: Tuesday, February 20, 2018

Time: 6:00 PM

Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836

Posted: Thursday, February 15, 2018

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.

Pledge of Allegiance

2. Establishment of Quorum
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on January 17, 2018 and special meeting held on February 7, 2018.
5. Discuss and take action on the financial report by Mariana Navarrete.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual



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- b. Approve for payment of the monthly bills and the request for reimbursement.

Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.
Submitted By: Boyd Smith, Pension Chair
7. Discuss and provide updates on the First Responder Organization (FRO).
Submitted By: Ray Trevizo, FRO Administrator
8. Discuss Communications Manager report/information.
Submitted By: Bill Adler, Communications Manager
9. Postponed on January 17, 2018 by Mike Diaz. Discuss and take action on amending chapter seventeen (17) of the SOG.
Submitted By: Roger Esparza, District Office
10. Discuss and approve the El Paso County ESD #2 FY '16-'17 Governmental Audit report.
Submitted By: Mariana Navarrete, District Administrator
11. Consider and take action on the proposed Texas Comptroller of Public Accounts authorization letter form Sales Tax Assurance.
Submitted By: Mariana Navarrete, District Administrator
12. Consider and take action on recommendations from Human Resources on personnel policies.
Submitted By: Roger Esparza, District Office
13. Consider and take action on proposed resolution regarding outside storage of combustible materials.
Submitted By: Roger Esparza, District Office
14. Discuss and take action on adopting communications request form.
Submitted By: Bill Adler, Communications Manager
15. Discuss and take action on the for the board to consider the sale of a 1996 Eone Hush to the YISD.
Submitted By: Roger Esparza, District Office



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16. Consider and take action on proposed change order on Clint Project.
Submitted By: Bill Adler, Communications Manager
17. Consider and take action on policy for use of District equipment by non-district persons.
Submitted By: Richard Contreras, Legal
18. Consider and take action on proposed restriction of emergency fire services to the Tigua Indian Reservation.
Submitted By: Richard Contreras, Legal

Executive Session

19. Discussion regarding employee Lorraine Valenzuela.
Submitted By: Mariana Navarrete, District Administrator
20. Discussion regarding pending litigation – Dorantes vs ESD#2.
Submitted By: Richard Contreras, Legal
21. Discuss personnel matters.
Submitted By: Roger Esparza, District Office

Regular Session

22. Discuss and take action regarding employee Lorraine Valenzuela.
Submitted By: Mariana Navarrete, District Administrator
23. Discuss and take action regarding pending litigation – Dorantes vs ESD#2.
Submitted By: Richard Contreras, Legal
24. Discuss and take action on personnel matters.
Submitted By: Roger Esparza, District Office
25. Discuss and approve the next meeting to take place on _____ at 6:00 P.M.
Submitted By: Mariana Navarrete, District Administrator

Adjournment.