



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A SPECIAL MEETING

Date: Monday, February 23, 2015

Time: 7:00 PM

Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836

Posted: Tuesday, March 31, 2015

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appreciate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting was called to order at 7:01 P.M. by Annette Gonzalez.

Pledge of Allegiance

2. Establishment of Quorum
Present was Commissioner Jerry Knotts, Treasurer Elvia Schuller, Secretary Adrian Santana and President William Adler. Absent was Vice President Pamela Padilla. Also present was the District Attorney, Richard Contreras.
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on January 21, 2015.
5. Discuss and take action on the financial report by Annette M. Gonzalez.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual



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- b. Approve for payment of the monthly bills and the request for reimbursement.

A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.

Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

Submitted By: Boyd Smith, Pension Chair

A motion to approve by Bill Adler and seconded by Jerry Knotts. Motion carried.

7. Discuss and provide updates on the First Responder Organization (FRO).

Submitted By: Ray Trevizo, FRO Administrator

Motion to delete by Elvia Schuller and seconded by Adrian Santana. Motion carried.

8. Postponed on July 10, 2013 by Bill Adler. Discuss and take action on Fabens Fire Department transferring the property 215 W. Main to El Paso County ESD #2. Originally requested by Chief Martinez.

Submitted By: Roger Esparza, District Office

A motion to approve as per attorney's recommendations, to receive notice within 10 days from FFD authorizing to proceed with vacating premises, and seconded by Jerry Knotts. Motion carried.

9. Discuss and take action on requiring the departments to provide a list of member(s) assigned to uniforms when submitted to the ESD#2 for reimbursement.

Submitted By: Annette Gonzalez, District Administrator

A motion to approve by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

10. Discuss and take action on approving additional expenses for dispatch services and amend the ESD #2 FY '14-'15 budget to cover the expenses.

Submitted By: Bill Adler, President

A motion to approve AIM Construction (remodeling) for a total of \$16,170, Alpine Electric (electrical) \$2,465, Motorola Solutions (radios) \$30,017, RTC (radio authentication) \$99,165, Emergency Reporting (licensing) \$6,500, BPSI (office furniture) \$15,716, VistaCom (voice recording system) \$24,159 to total \$194,192 by Adrian Santana and seconded by Jerry Knotts. Motion carried.

11. Discuss and take action on the implementation of a policy for the amendment



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of department budgets, as we are now required to have the El Paso County approve any amendments made.

Submitted By: Annette Gonzalez, District Administrator

A motion to approve by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

12. Discuss and take action on the village of Vinton enlarging their existing ponding area.

Submitted By: Bill Adler, West Valley Fire Department

A motion to approve subject to clarifications recommended by district attorney, Richard Contreras, by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

13. Discuss and take action on amending the ESD #2 FY '14-'15 budget.

Submitted By: Annette Gonzalez, District Administrator

A motion to approve by Jerry Knotts and seconded by Elvia Schuller. Motion carried.

14. Discuss and take action on approving all department subscriptions to the Emergency Reporting that exceeds over \$2,000 per department.

Submitted By: Annette Gonzalez, District Administrator

A motion to approve by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

15. Discuss and take action on allowing Chief Esparza to attend the ICC training in Las Vegas, Nevada from March 9 through 13, 2015.

Submitted By: Roger Esparza, Fire Marshal

A motion to approve by Adrian Santana and seconded by Jerry Knotts. Motion carried.

16. Discuss and take action on the purchase of (13) new vehicles to begin replacing the fleet, plus one man lift for the maintenance department.

Submitted By: Roger Esparza, District Office

A motion to approve by Adrian Santana and seconded by Elvia Schuller. motion carried.

17. Discuss and take action on allowing Chief Esparza to purchase (9) Scott air packs.

Submitted By: Roger Esparza, District Office

A motion to approve by Elvia Schuller and seconded by Adrian Santana. motion carried.

18. Discuss and take action on allowing Chief Esparza to purchase (9) sets of bunker gear from DACO Fire Equipment.



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Submitted By: Roger Esparza, District Office

A motion to approve by Jerry Knotts and seconded by Elvia Schuller. Motion carried.

19. Discuss and take action on the post rental of an excavator for the fire at 1200 S. Main in Anthony, TX in the amount of \$11,462.65. This amount will be billed to the owner's insurance company for reimbursement.

Submitted By: Roger Esparza, District Office

A motion to approve by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

20. Discuss and take action on the leasing of (2) copier machines one for Clint and one for West Valley.

Submitted By: Roger Esparza, District Office

A motion to approve by Jerry Knotts and seconded by Elvia Schuller. Motion carried.

21. Discuss and take action on the purchase of a Pierce fire truck for MVFD under HGAC contract.

Submitted By: Roger Esparza, District Office

A motion to approve by Jerry Knotts and seconded by Elvia Schuller. Motion carried.

22. Discuss and approve the next meeting to take place on March 18, 2015 at 7:00 P.M.

Submitted By: Annette Gonzalez, District Administrator

A motion to approve by Adrian Santana and seconded by Elvia Schuller. Motion carried.

23. Adjournment.