



P.O. Box 683  
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

## **MINUTES OF A SPECIAL MEETING**

**Date:** Monday, December 18, 2017

**Time:** 6:00 PM

**Place:** El Paso County Emergency Services District #2 – Board Room  
100 S. San Elizario Rd., Suite N  
Clint, Texas 79836

**Posted:** Wednesday, December 13, 2017

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All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

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1. Call meeting to order.

Meeting was called to order by Mariana Navarrete at 6:00 P.M.

### Pledge of Allegiance

2. Establishment of Quorum

Present was President Adrian Santana, Vice President Michael Diaz, Secretary Jacqueline Butler, Commissioner Michael Barnes. Absent was Treasurer Rick Avalos. Also present was the District Attorney, Richard Contreras.

3. Public comments, must notify the board to speak on certain agenda items.  
(5 minutes) Sign-in sheet provided.

### Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on November 15, 2017.
5. Discuss and take action on the financial report by Mariana Navarrete.
  - a. Report on the bank balances.  
Money market, operation account, reserve account.
    - ✓ Bank reconciliations
    - ✓ Check registers attached
    - ✓ Department



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- b. Approve for payment of the monthly bills and the request for reimbursement.

Motion: APPROVED

Motioned by Adrian Santana

Seconded by Mike Barnes

Members Voting Aye: Santana, Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

### Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

*Submitted By: Boyd Smith, Pension Chair*

Motion: APPROVED

Motioned by Mike Diaz

Seconded by Adrian Santana

Members Voting Aye: Santana, Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

7. Discuss and provide updates on the First Responder Organization (FRO).

*Submitted By: Ray Trevizo, FRO Administrator*

Motion: DELETE

Motioned by Mike Diaz

Seconded by Mike Barnes

Members Voting Aye: Santana, Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

8. Discuss Communications Manager report/information.

*Submitted By: Bill Adler, Communications Manager*

No Motion Needed, Informational Purposes Only

9. Postponed on November 15, 2017 by Mike Diaz. Discuss and take action on the excess collateral that the El Paso County ESD # 2 has with J.P. Morgan Chase National Collateral Management Group.

*Submitted By: Mariana Navarrete, District Administrator*

Motion: POSTPONED

Motioned by Jaqueline Butler

Seconded by Mike Barnes

Members Voting Aye: Santana, Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos





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Elizario Fire Department.

*Submitted By: Roger Esparza, District Office*

Motion: APPROVED for KS Commercial

Motioned by Jaqueline Butler

Seconded by Mike Barnes

Members Voting Aye: Santana, Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

16. Discuss and take action on amending chapter seventeen (17) of the SOG.

*Submitted By: Roger Esparza, District Office*

Motion: POSTPONED

Motioned by Jaqueline Butler

Seconded by Mike Diaz

Members Voting Aye: Santana, Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

17. Discuss and approve the next meeting to take place on January 17, 2018 at 6:00 P.M.

*Submitted By: Mariana Navarrete, District Administrator*

Motion: APPROVED

Motioned by Mike Barnes

Seconded by Adrian Santana

Members Voting Aye: Santana, Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

Adjournment.