

MINUTES OF SPECIAL EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO. 2,
HELD 15 NOVEMBER 2011 AT THE SOCORRO FIRE DEPARTMENT.

1. CALL MEETING TO ORDER.

The meeting was called to order at 7:03 P.M. by President Carlos Sandoval.

2. Establishment of quorum.

Present were: President Sandoval, Vice President Bill Adler, Treasurer Nick Sierra, Secretary Henry Magallanes, and Commissioner Ray Trevizo.

A quorum was established.

3. DISCUSSION AND ACTION ON POSTING OF THE SPECIAL MEETING.

The notice was timely posted at each fire department on Friday the 11th of November. Due to a holiday on the 11th the County Clerk certification on the notice is dated the 14th of November at 9:13 A.M.

7. THIS ITEM WAS MOVED TO FIRST PLACE ON A MOTION MADE BY HENRY MAGALLANES, SECONDED BY RAY TREVIZO.

(requested by Carlos Sandoval) DISCUSS AND APPROVE THE : ADJUSTMENT OF THE DISCRETIONARY AMOUNT..

Item #7 was postponed until the December meeting on a motion made by Henry Magallanes and seconded by Ray Trevizo. Motion carried

4. (requested by Carlos Sandoval) DISCUSS AND TAKE ACTION ON THE POSSIBILITY OF PERFORMING TWO AUDITS.

This item was postponed until the County audit comes back. Motion was made by Bill Adler and seconded by Nick Sierra. Motion carried

5. (requested by Carlos Sandoval) DISCUSS AND TAKE ACTION: DEAL WITH THE ISSUE OF THE ACCOUNTABILITY OF RECEIPTS SUBMITTED FOR REIMBURSEMENT.

Becky Terrazas will draft a policy of criteria for submitting reimbursement requests and receipts.

6. (requested Carlos Sandoval) DISCUSS AD TAKE ACTION ON IDENTIFYING FUEL USERS.

Discussion only

8 ADJOURNMENT.

There being no further business the meeting was unanimously adjourned on a motion made by Nick Sierra and seconded by Henry Magallanes.

PRESIDENT CARLOS SANDOVAL

