



P.O. Box 683
Clint, Texas 79836
Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Tuesday, April 16, 2019
Time: 6:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836
Posted: Friday, April 12, 2019

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting was called to order by Mariana Navarrete at 6:00 p.m.

Pledge of Allegiance
&
Prayer

2. Establishment of Quorum
Present: President Adrian Santana, Vice President Mike Diaz, Commissioner Michael Barnes
Absent: Treasurer Rick Avalos, Secretary Jacqueline Butler
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on March 19, 2019.

Motion: APPROVED
Motedioned by Mike Diaz
Seconded by Mike Barnes

Members Voting Aye: Santana, Diaz, Barnes
Members Voting Nay: None
Members Not Present: Avalos,
Butler



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5. Discuss and take action on the financial report by Mariana Navarrete.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual
 - b. Approve for payment of the monthly bills and the request for reimbursement.

Regular Agenda

6. Discuss reports by Chief Esparza, Department Chief's, Communication Manager and FRO.

Submitted By: Roger Esparza, Fire Marshal

No Motion Needed, Informational Purposes Only

7. Discuss and take action on the Chase Bank excess collateral.

Submitted By: Mariana Navarrete, District Administrator

Motion: APPROVED

Motioned by Mike Barnes

Seconded by Mike Diaz

Members Voting Aye: Santana, Diaz, Barnes

Members Voting Nay: None

Members Not Present: Avalos, Butler

8. Discuss and take action on the request from Chief Adler to give an extension of use for storage of personal belongings at West Valley Station.

Submitted By: Roger Esparza, Fire Marshal

Motion: APPROVED for a 90-day extension starting April 1, 2019.

Motioned by Mike Diaz

Seconded by Adrian Santana

Members Voting Aye: Santana, Diaz, Barnes

Members Voting Nay: None

Members Not Present: Avalos, Butler

9. Discuss and take action on leadership attendance/involvement to election process.

Submitted By: Mike Barnes, Commissioner

No Motion Needed, Informational Purposes Only

10. Discuss and provide update on communications officer.

Submitted By: Mike Barnes, Commissioner

Motion: APPROVED extension and decision of officer. Agenda Item will be added on May 7, 2019.

Motioned by Adrian Santana

Seconded by Mike Barnes

Members Voting Aye: Santana, Diaz, Barnes

Members Voting Nay: None

Members Not Present: Avalos, Butler



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11. Discuss and take action on the sale of Motorola radios.

Submitted By: Roger Esparza, Fire Marshal

Motion: APPROVED for highest bidder.

Motioned by Adrian Santana

Seconded by Mike Barnes

Members Voting Aye: Santana, Diaz, Barnes

Members Voting Nay: None

Members Not Present: Avalos, Butler

12. Discuss and provide update on inventory process.

Submitted By: Mike Barnes, Commissioner

No Motion Needed, Informational Purposes Only

13. Discuss and approve the purchase of new search and rescue gear for the San Elizario Fire Station.

Submitted By: Roger Esparza, Fire Marshal

Motion: APPROVED

Motioned by Mike Barnes

Seconded by Adrian Santana

Members Voting Aye: Santana, Diaz, Barnes

Members Voting Nay: None

Members Not Present: Avalos, Butler

14. Discuss and take action on the centralized purchasing.

Submitted By: Rick Avalos, Commissioner

Motion: APPROVED for all Fire Departments to submit all Furniture & Equipment purchase requests to the District Office.

Motioned by Adrian Santana

Seconded by Mike Diaz

Members Voting Aye: Santana, Diaz, Barnes

Members Voting Nay: None

Members Not Present: Avalos, Butler

15. Discuss and take action on the FY 2019-2020 Budget procedures.

Submitted By: Rick Avalos, Commissioner

Motion: POSTPONED

Motioned by Mike Diaz

Seconded by Mike Santana

Members Voting Aye: Santana, Diaz, Barnes

Members Voting Nay: None

Members Not Present: Avalos, Butler

16. Discuss and take action of Pension Chairman future payments.

Submitted By: Rick Avalos, Commissioner

Motion: POSTPONED

Motioned by Mike Diaz

Seconded by Mike Santana

Members Voting Aye: Santana, Diaz, Barnes

Members Voting Nay: None

Members Not Present: Avalos, Butler

Executive Session

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551-071: to consult with the District Attorney concerning all matters identified in the agenda. Where the board members seek the advice of their attorney as privileged communications. The date is April 16, 2019 and the time is 6:27 pm.



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17. Discussion regarding pending litigation with the County of El Paso.

Submitted By: Mariana Navarrete, Administrator

18. Discussion on the purchase of the new Administration Facility, including, but not limited to, financing, timing, and closing of purchase.

Submitted By: Roger Esparza, Fire Marshal

19. Discussion regarding the Fire Departments Contract.

Submitted By: Jackie Butler, Commissioner

The El Paso County ESD #2 has completed its closed meeting. The date is April 16, 2019 and the time is 7:19 p.m.

Regular Session

20. Discuss and take action on pending litigation with the County of El Paso.

Submitted By: Mariana Navarrete, Administrator

Motion: APPROVED to authorize Legal to proceed as deliberated.

Motioned by Mike Barnes

Seconded by Adrian Santana

Members Voting Aye: Santana, Diaz, Barnes

Members Voting Nay: None

Members Not Present: Avalos, Butler

21. Discuss and take action on the purchase of the new Administration Facility, including, but not limited to, financing, timing, and closing of purchase.

Submitted By: Roger Esparza, Fire Marshal

Motion: APPROVED to move money from Money Market into the Operating account to pay for the purchase of the discussed ESD property, to proceed with closing as soon as possible.

Motioned by Mike Diaz

Seconded by Adrian Santana

Members Voting Aye: Santana, Diaz, Barnes

Members Voting Nay: None

Members Not Present: Avalos, Butler

22. Discuss and take action on the Fire Departments Contract.

Submitted By: Jackie Butler, Commissioner

Motion: APPROVED to present contract for execution.

Motioned by Adrian Santana

Seconded by Mike Barnes

Members Voting Aye: Santana, Diaz, Barnes

Members Voting Nay: None

Members Not Present: Avalos, Butler

23. Discuss and approve the next meeting to take place on Tuesday, May 7th, 2019 at 6:00P.M.

Submitted By: Mariana Navarrete, District Administrator

Motion: APPROVED

Motioned by Mike Diaz

Seconded by Mike Barnes

Members Voting Aye: Santana, Diaz, Barnes

Members Voting Nay: None

Members Not Present: Avalos, Butler



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24. Adjournment.

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, **HINDERING PROCEEDINGS BY DISORDERLY CONDUCT:** (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.