



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Tuesday, August 20, 2019

Time: 6:00 PM

Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836

Posted: Friday, August 16, 2019

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.

Meeting was called to order by Mariana Navarrete at 6:02 P.M.

Pledge of Allegiance
&
Prayer

2. Establishment of Quorum

Present: President Adrian Santana, Vice President Mike Diaz, Treasurer Rick Avalos, Commissioner Michael Barnes

Absent: Jackie Butler

3. Public comments: must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on July 16, 2019, special meetings held on July 30, 2019, August 5, 2019 and August 15, 2019.

Motion: APPROVED

Motioned by: Mike Diaz
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler



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5. Discuss and take action on the financial report by Mariana Navarrete.

a. Report on the bank balances.

Money market, operation account, inspection account

- Bank reconciliations
- Check registers attached

- Department profit & loss budget vs. actual

b. Approve for payment of the monthly bills and the request for reimbursement.

Motion: APPROVED

Motioned by: Mike Diaz
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

Regular Agenda

6. Discuss reports by Chief Esparza, Department Chief's, Communications and FRO.

Submitted By: Roger Esparza, Fire Marshal

No Motion Needed, Informational Purposes

7. Notice of the Second Public Hearing of the Proposed Tax Increase.

Submitted By: Mariana Navarrete, Administrator

No Motion Needed, Informational Purposes

8. Discuss and take action on the 2019-2020 Polling Place Agreement.

Submitted By: Mariana Navarrete, Administrator

Motion: APPROVED

Motioned by: Mike Diaz
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

9. Discuss and take action on the Chase Bank excess collateral.

Submitted By: Mariana Navarrete, Administrator

Motion: APPROVED

Motioned by: Mike Diaz
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

10. Discuss and take action on the purchase of office furniture.

Submitted By: Mariana Navarrete, Administrator

Motion: APPROVED purchase from El Paso Office Products in the amount \$3,825.95.

Motioned by: Mike Diaz
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler



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11. Discuss and take action on bids for Socorro Carpet & Ceramic Tile Floors

Submitted By: Roger Esparza, Fire Marshal

Motion: Approved if it meets the Bid posting requirements.

Motioned by: Mike Diaz
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

12. Discuss and take action on bids for Socorro Kitchen remodel.

Submitted By: Roger Esparza, Fire Marshal

Motion: Approved if it meets the Bid posting requirements.

Motioned by: Mike Diaz
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

13. Discuss and take action on bids for Socorro Training Room Wall Partition.

Submitted By: Roger Esparza, Fire Marshal

Motion: Approved if it meets the Bid posting requirements.

Motioned by: Mike Diaz
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

14. Discuss and take action on bids for Socorro Painting Doors and Frames.

Submitted By: Roger Esparza, Fire Marshal

Motion: Approved if it meets the Bid posting requirements.

Motioned by: Mike Diaz
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

15. Discuss and take action on bids for West Valley Concrete Walkway.

Submitted By: Roger Esparza, Fire Marshal

Motion: Approved if it meets the Bid posting requirements.

Motioned by: Mike Diaz
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

16. Discuss and take action on bids for Montana Vista Metal Canopy.

Submitted By: Roger Esparza, Fire Marshal

Motion: Approved if it meets the Bid posting requirements.

Motioned by: Mike Diaz
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

17. Discuss and take action on bids for Montana Vista Stone Face for front of Building.

Submitted By: Roger Esparza, Fire Marshal

Motion: Approved if it meets the Bid posting requirements.

Motioned by: Mike Diaz
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler



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18. Discuss and take action on bids for Tornillo Overhead Door Painting.

Submitted By: Roger Esparza, Fire Marshal

Motion: Approved if it meets the Bid posting requirements.

Motioned by: Mike Diaz
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

19. Discuss and take action on bids for Fabens Overhead Door Painting and Exterior Painting.

Submitted By: Roger Esparza, Fire Marshal

Motion: Approved if it meets the Bid posting requirements.

Motioned by: Mike Diaz
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

20. Discuss and take action on bids for San Elizario Wrought Iron Painting.

Submitted By: Roger Esparza, Fire Marshal

Motion: Approved if it meets the Bid posting requirements.

Motioned by: Mike Diaz
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

21. Discuss and take action on contracting with SiteMed for Firefighters physicals.

Submitted By: Roger Esparza, Fire Marshal

Motion: APPROVED to contract SiteMed for physicals. Each physical will cost \$395.00. Total quote \$19,750.00

Motioned by: Adrian Santana
Seconded by: Mike Diaz

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

22. Discuss and take action on bids for the replacement of roof for Clint Fire Station at 1501 FM 1110 Rd.

Submitted By: Roger Esparza, Fire Marshal

Motion: Approved if it meets the Bid posting requirements.

Motioned by: Adrian Santana
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

23. Discuss and take action on bids for the repair of roof for West Valley Fire Station at 510 E. Vinton Rd.

Submitted By: Roger Esparza, Fire Marshal

Motion: Approved if it meets the Bid posting requirements.

Motioned by: Adrian Santana
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

24. Discuss and take action on bids for the replacement of roof for Fabens Fire Station at 219 W. Main St.



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Submitted By: Roger Esparza, Fire Marshal
Motion: Approved if it meets the Bid posting requirements.

Motioned by: Adrian Santana
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

25. Discuss and take action on bids for the replacement of roof for Fabens Fire Station at 222 NW Austin St.

Submitted By: Roger Esparza, Fire Marshal
Motion: Approved if it meets the Bid posting requirements.

Motioned by: Adrian Santana
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

Executive Session

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551-071: to consult with the District Attorney concerning all matters identified in the agenda. Where the board members seek the advice of their attorney as privileged communications. The date is August 20, 2019 and the time is 6:43 pm.

26. Discuss and take action on Joe Alvarado and Jonathan Banda for the damages to B202, failure to report the accident and failure to follow District policy.

Submitted By: Roger Esparza, Fire Marshal
Motion to authorize Chief Esparza to proceed as deliberated.

Motioned by: Adrian Santana
Seconded by: Mike Diaz

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

The El Paso County ESD #2 has completed its closed meeting. The date is August 20, 2019 and the time is 7:38 p.m.

27. Discuss and take action on report from Diego Rivera regarding B202.

Submitted By: Roger Esparza, Fire Marshal
Motion: Delete

Motioned by: Mike Diaz
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None
Members Not Present: Butler

28. Discuss and approve the next meeting to take place on August 27, 2019 at 6:00P.M.

Submitted By: Mariana Navarrete, District Administrator
Motion: APPROVED

Motioned by: Adrian Santana

Member Voting AYE: Santana, Diaz, Avalos, Barnes
Members Voting NAY: None



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Seconded by: Mike Diaz

Members Not Present: Butler

29. Adjournment.

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/she may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.