



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A SPECIAL MEETING

Date: Tuesday, February 19, 2019
Time: 6:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836
Posted: Wednesday, February 13, 2019

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting was called to order by Mariana Navarrete at 6:00 P.M.

Pledge of Allegiance
&
Prayer

2. Establishment of Quorum
Present Vice President Mike Diaz, Treasurer Rick Avalos, Secretary Jacqueline Butler and Commissioner Michael Barnes. Absent President Adrian Santana.
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on January 16, 2019 and special meeting held on February 2, 2019.

Motion: APPROVED
Motioned by Mike Diaz
Seconded by Michael Barnes

Member Voting AYE: Diaz, Avalos,
Butler, Barnes
Members Voting NAY: None
Members Not Present: Santana



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5. Discuss and take action on the financial report by Mariana Navarrete.

a. Report on the bank balances.

Money market, operation account, inspection account

- Bank reconciliations
- Check registers attached

- Department profit & loss budget vs. actual

b. Approve for payment of the monthly bills and the request for reimbursement.

Motion: APPROVED
Motioned by Mike Diaz
Seconded by Michael Barnes

Member Voting AYE: Diaz, Avalos,
Butler, Barnes
Members Voting NAY: None
Members Not Present: Santana

Regular Agenda

6. Discuss and approve the El Paso County ESD # 2 FY '17-'18 Governmental Audit report.

Submitted By: Mariana Navarrete, District Administrator

Motion: APPROVED
Motioned by Jaqueline Butler
Seconded by Mike Diaz

Member Voting AYE: Diaz, Avalos,
Butler, Barnes
Members Voting NAY: None
Members Not Present: Santana

7. Discuss and take action on all regular meetings to be held every third Tuesday of the month.

Submitted By: Rick Avalos, Commissioner

Motion: APPROVED
Motioned by Rick Avalos
Seconded by Michael Barnes

Member Voting AYE: Diaz, Avalos,
Butler, Barnes
Members Voting NAY: None
Members Not Present: Santana

8. Discuss and take action on transferring the expense line item Communication: Cell Phone from each Fire Department into the District's budget.

Submitted By: Mariana Navarrete, Administrator

Motion: APPROVED
Motioned by Jaqueline Butler
Seconded by Michael Barnes

Member Voting AYE: Diaz, Avalos,
Butler, Barnes
Members Voting NAY: None
Members Not Present: Santana

9. Discuss and take action on the presentation from Emergency Reporting.

Submitted By: Roger Esparza, Fire Marshal

Motion: APPROVED to consolidate Emergency Reporting to one bill.
Motioned by Rick Avalos
Seconded by Michael Barnes

Member Voting AYE: Diaz, Avalos,
Butler, Barnes
Members Voting NAY: None
Members Not Present: Santana



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10. Discuss and take action on paying for the Inspection of all Bunker Gear for El Paso County ESD # 2 in the amount of \$14,698.00 (four teen thousand six hundred ninety-eight dollars)

Submitted By: Roger Esparza, Fire Marshal

Motion: APPROVED

Motioned by Michael Barnes

Seconded by Mike Diaz

Member Voting AYE: Diaz, Avalos,

Butler, Barnes

Members Voting NAY: None

Members Not Present: Santana

11. Discuss and take action on replacing AED batteries for 76 (seventy-six) units, per manufacturers recommendation. Total cost of \$ 28,679.00 (twenty-eight thousand six hundred seventy-nine dollars)

Submitted By: Roger Esparza, Fire Marshal

Motion: APPROVED

Motioned by Rick Avalos

Seconded by Mike Diaz

Member Voting AYE: Diaz, Avalos,
Butler, Barnes

Members Voting NAY: None

Members Not Present: Santana

12. Discuss and approve the sale of 250 (two hundred fifty) Motorola XTS 2500 radios to Dona Ana County New Mexico.

Submitted By: Bill Adler, Communication Manager

Motion: APPROVED

Motioned by Mike Diaz

Seconded by Michael Barnes

Member Voting AYE: Diaz, Avalos,
Butler, Barnes

Members Voting NAY: None

Members Not Present: Santana

13. Discuss and possible action on ESD # 2 involvement in Fire Station elections.

Submitted By: Jackie Butler, Commissioner

Motion: APPROVED

Motioned by Jaqueline Butler

Seconded by Michael Barnes

Member Voting AYE: Diaz, Avalos,
Butler, Barnes

Members Voting NAY: None

Members Not Present: Santana

14. Discuss and take action on modifying the ESD # 2 Meeting agendas to allow for monthly reports from the Fire Marshal and Fire Station Chiefs, and to clarify rules of order for ESD #2 meetings.

Submitted By: Jackie Butler, Commissioner

Motion: APPROVED

Motioned by Jaqueline Butler

Seconded by Michael Barnes

Member Voting AYE: Diaz, Avalos,
Butler, Barnes

Members Voting NAY: None

Members Not Present: Santana

15. Discuss status of District inventory and centralized purchasing process.

Submitted By: Jackie Butler, Commissioner

No Motion Needed, Informational Purposes Only



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16. Discuss and take action on approval of Socorro Fire Department allowing five (5) members to attend EMT Class. Total amount \$6,187.50 (six thousand one hundred eighty-seven dollars with fifty cents).

Submitted By: Diego Sarinana, Socorro Fire Department

Motion: APPROVED

Motioned by Rick Avalos

Seconded by Michael Barnes

Member Voting AYE: Diaz, Avalos,
Butler, Barnes

Members Voting NAY: None

Members Not Present: Santana

Executive Session

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551-071; to consult with the District Attorney concerning all matters identified in the agenda. Where the board members seek the advice of their attorney as privileged communications. The date is February 19, 2019 and the time is 7:23 P.M.

17. Discussion on the possible purchase of property for administration.

Submitted By: Michael Barnes, Commissioner

18. Discussion regarding pending litigation with the County of El Paso.

Submitted By: Jackie Butler, Commissioner

No Motion Needed, Informational Purposes Only

19. Discussion regarding the City of El Paso, Texas annexation fees.

Submitted By: Jackie Butler, Commissioner

No Motion Needed, Informational Purposes Only

20. Discussion regarding the Fire Departments Contract.

Submitted By: Jackie Butler, Commissioner

The El Paso County ESD #2 has completed its closed meeting.

The date is **February 19, 2019** and the time is **8:19 P.M.**

The El Paso County ESD #2 Board has reconvened into regular session.

Regular Session

21. Discuss and take action on the possible purchase of property for administration.

Submitted By: Michael Barnes, Commissioner

No Motion Needed, Informational Purposes Only



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22. Discuss and take action on pending litigation with the County of El Paso.

Submitted By: Jackie Butler, Commissioner

No Motion Needed, Informational Purposes Only

23. Discuss and take action regarding the City of El Paso, Texas annexation fees.

Submitted By: Jackie Butler, Commissioner

No Motion Needed, Informational Purposes Only

24. Discuss and take action regarding the Fire Departments Contract.

Submitted By: Jackie Butler, Commissioner

No Motion Needed, Informational Purposes Only

25. Discuss and approve the next meeting to take place on Tuesday, March 19, 2019
at 6:00P.M.

Submitted By: Mariana Navarrete, District Administrator

Motion: APPROVED to proceed as deliberated

Motioned by Mike Diaz

Seconded by Michael Barnes

Member Voting AYE: Diaz, Avalos,

Butler, Barnes

Members Voting NAY: None

Members Not Present: Santana

26. Adjournment.

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.